

JOB DESCRIPTION

Job title:	Sales Account Manager
Department:	Conference and Catering
Reporting to:	Manciple
	TBC
Location:	Jesus College, Cambridge
Hours:	25 hours per week across 4 days – exact pattern to be discussed and agreed; some flexibility required.
Holidays:	25 days annual leave, plus 8 bank holidays (pro rata).
Salary range:	£43,151 full time equivalent, Jesus College Salary Scale Point 38 – pro rata 25 hours per week.

This job description is a guide to the work the post-holder may be required to undertake but does not form part of the contract of employment and may change from time to time to reflect changing circumstances.

Job summary

The part time Sales Account Manager will be responsible for maximising business growth through proactive selling. They will be focusing on prospecting potential

